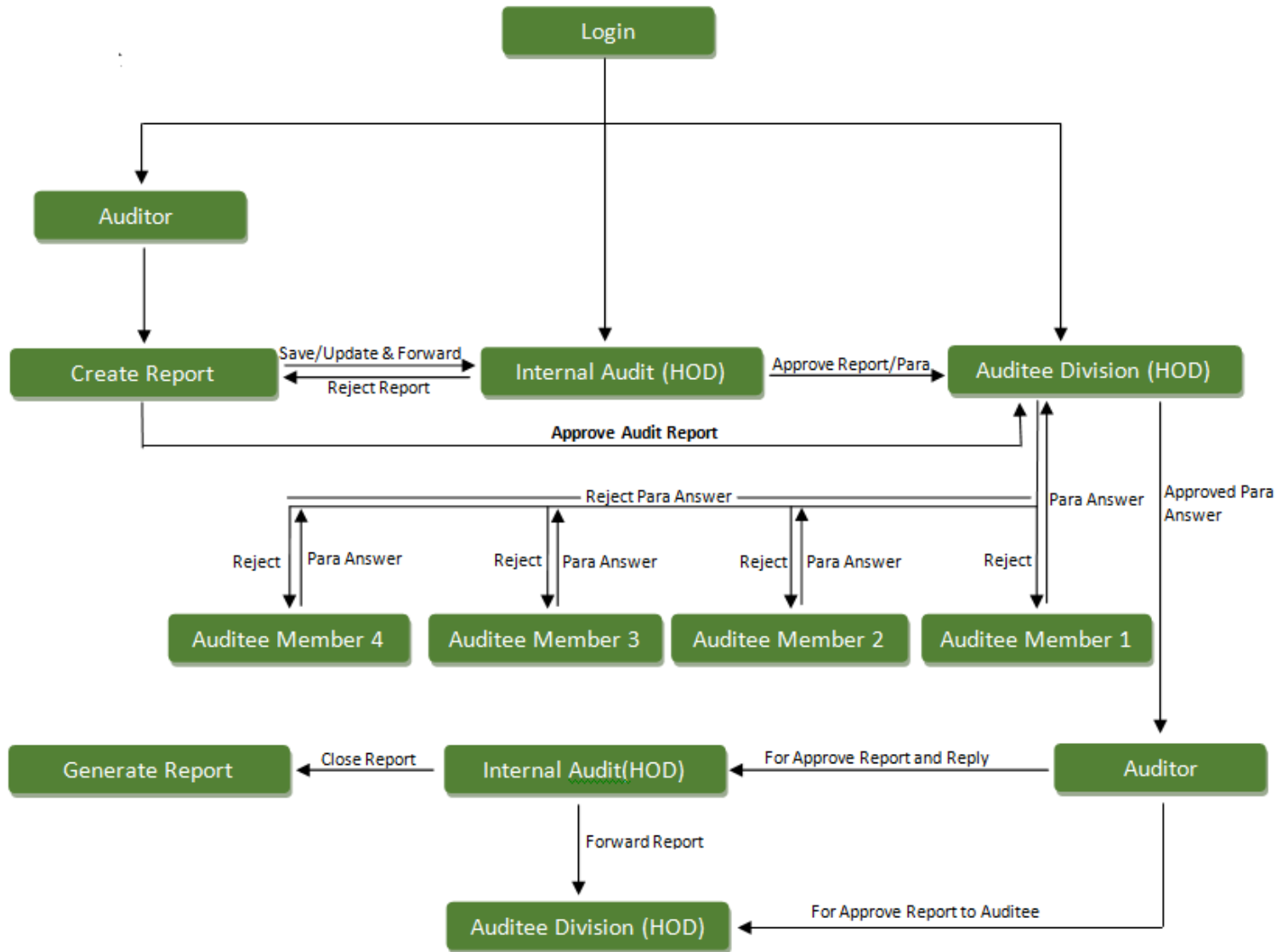
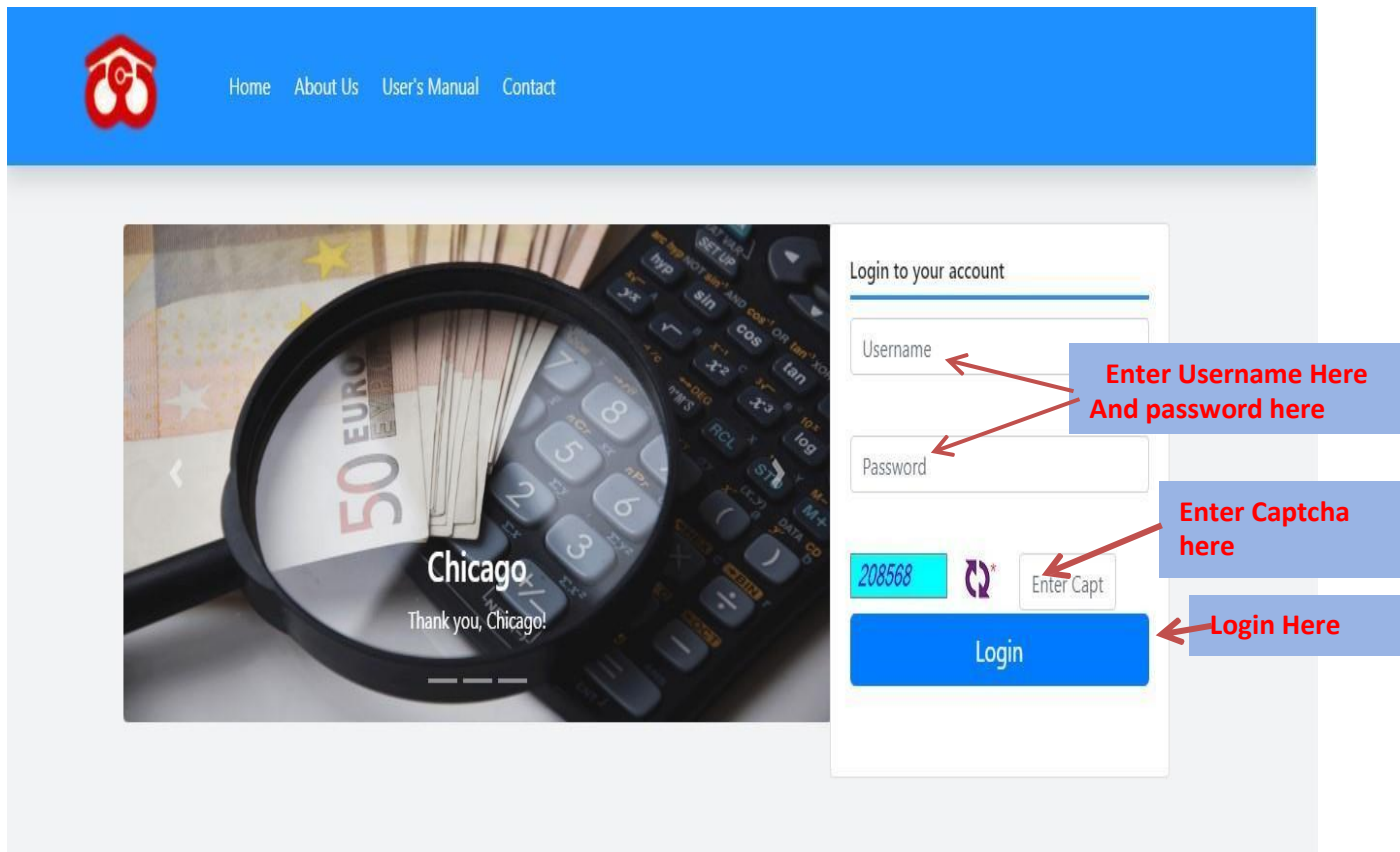


Flow chart of CWC



CWC Internal Audit User Manual

1. **Login:** Enter Login Credentials given to you by CWC and Click on Login Button, if you don't Remember password please click on "Forgot Password link".



The screenshot displays the login interface of the CWC Internal Audit system. The page features a blue header with a red logo and navigation links: Home, About Us, User's Manual, and Contact. The main content area is divided into two sections. On the left, there is a large image of a magnifying glass over a 50 Euro banknote and a calculator, with the text "Chicago. Thank you, Chicago!" overlaid. On the right, there is a login form titled "Login to your account". The form includes fields for "Username" and "Password", a captcha image showing the number "208568", and a "Login" button. Red arrows point from blue callout boxes to the form fields: "Enter Username Here And password here" points to the Username and Password fields, "Enter Captcha here" points to the captcha image, and "Login Here" points to the Login button.

Home About Us User's Manual Contact

Chicago.
Thank you, Chicago!

Login to your account

Username

Password

208568

Enter Capt

Login

Enter Username Here
And password here

Enter Captcha
here




Login Here

2. **Dashboard:** All the information regarding Action plan will be shown to you on Dashboard. Click on pie chart segments to see detailed information about each division.

Report Master

Report


Add New

| Copy | Excel | pdf | Column visibility | Show 10 entries | Search: | |
|---|--------|---------------|-------------------|-----------------|---|---|
| Forward Report | Sr No. | Report Number | Audit From Date | Audit To Date | Description | Operation |
|  | 1 | 25478 | 04 Feb 2020 | 20 Feb 2020 | deshjhjkhyuighjbnbmnmkl.I.lgxdfsxdfsdsadsdvhhnbmmnm |   |
| | | | | | | |

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

3. Division Master: Edit a particular division. Click on any record on graph to see further information.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 14:06PM

DashboardMasterProcessReportOptions

Division Master

Division

Click on add to add a new division master


Add New

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Sr.No | Division Name | Active Status | Operation |
|-------|----------------------|---------------|-----------|
| 1 | MIS Division | Active | Edit |
| 2 | Technical Division | Active | Edit |
| 3 | Finance Division | Active | Edit |
| 4 | Engineering Division | Active | Edit |
| 5 | Commercial Division | Active | Edit |
| 6 | Personnel Division | Active | Edit |
| 7 | Purchase Division | Active | Edit |

Click on edit to edit a division

Add Division: To add new division specify division name and click on save option to save created division.



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Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 15:43PM

DashboardMasterProcessReportOptions

Division Master

Division

Division Name:*

Enter Division Name

Click on save button to save division

SaveClearBack

Click Here to Back

4. Region Master: All information about region master shown here.

The screenshot shows the 'Region Master' interface. At the top, there is a header with the Central Warehousing Corporation logo, the text 'Internal Audit', and a welcome message for the auditor. Below the header is a navigation bar with 'Dashboard', 'Master', 'Process', 'Report', and 'Options'. The main content area is titled 'Region Master' and contains a table with one entry for 'Kolkata'. A red arrow points to the 'Add New' button in the top right corner of the table area.

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Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 14:07PM

Dashboard Master Process Report Options

Region Master

Region

Click on add button to add a new Region

Add New

Copy Excel pdf Column visibility Show 10 entries Search:

| Sr No. | Region Name | Region Code | Operation |
|--------|-------------|-------------|-----------|
| 1 | Kolkata | kol | |

Showing 1 to 1 of 1 entries First Previous 1 Next Last

Add New Region: To add new Region Master specify Region name and click on save option to save created Region.

The screenshot shows the 'Add New Region' form. It has two input fields: 'Region Name' and 'Region Code'. Below these fields are three buttons: 'Save', 'Clear', and 'Back'. Red arrows point to each of these elements with labels: 'Enter a Region Name Here' for the first field, 'Enter a Region Code Here' for the second field, 'Click Here to save' for the 'Save' button, and 'Click Here to Back' for the 'Back' button.

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Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 15:50PM

Dashboard Master Process Report Options

Region Master

Enter a Region Name Here

Enter a Region Code Here

Region


Region Name:* Region Code:*

Click Here to save

Save Clear Back

Click Here to Back

5. Ware House Master: All information about warehouse master shown here.



Central Warehousing Corporation
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A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 14:08PM

DashboardMasterProcessReportOptions






Warehouse Master

Warehouse


Click on add button to add a new Warehouse

Add New

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Region | Warehouse Name | Active Status | Operation |
|---------|-----------------------|---------------|--|
| Kolkata | KHARAGPUR(PEG) | Active |  |
| Kolkata | CHANDRAKONA ROAD(PEG) | Active |  |
| Kolkata | PETRAPOLE | Active |  |
| Kolkata | MATIGARA | Active |  |
| Kolkata | BERHAMPORE(PEG) | Active |  |

Add New Warehouse: To add new Warehouse specify Region name and click on save option to save created Warehouse.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 16:00PM

DashboardMasterProcessReportOptions

Warehouse Master

Warehouse

Select a Region Name

Enter a Warehouse code here

Enter a Warehouse Name

Region:*
Select

Warehouse Code:*


Warehouse Name:*

Click Here to Save

SaveClearBack

Click Here to Back

6. Report Master: All information about report master shown here.



Central Warehousing Corporation
केन्द्रीय भंडारण निगम
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Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 14:08PM

DashboardMasterProcessReportOptions

Report Master

Report

Click on add button to add a report


Add New

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Forward Report | Sr No. | Report Number | Audit From Date | Audit To Date | Description | Operation |
|----------------|--------|---------------|-----------------|---------------|--|-----------|
| | 1 | 25478 | 04 Feb 2020 | 20 Feb 2020 | deshjhjkyuighjbnbnmnmmljlgxdfsdxdfsadsdvhhnbnmnm | |

Showing 1 to 1 of 1 entriesFirstPrevious1NextLast

Add Report: To add new Report specify Report details and click on save option to save created Report.



Central Warehousing Corporation
केन्द्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 16:09PM

DashboardMasterProcessReportOptions

Report Master

Report

Enter a Report Number

Select Auditor

Select To Date

Select From Date

Select Division

Year of opening

Period of coverage

Capacity in MT

Nature of Warehouse

Enter Description

Report Number

Audit From Date

Audit To Date

Auditor

Report Description

Audit Division / Regional Office / Ware Houses

Period of Coverage of Report From Date

Period of Coverage of Report To Date

Capacity (in MT)

Nature of Warehouse

Enter Name of unit

Enter Name of Head of Unit

Enter Date of Joining

Enter W.H Manager Name

Enter W.H Manager Joining Date

Enter Main Customer of Unit

Enter Last Audit from Date

Enter Last Audit to Date

Enter Staff Position Here

Enter Last Auditor Name

General Information

Name of Unit / Department / Division :*

Name of Head of Unit / Department / Division :*

Date of Joining :*

Previous W.H. Manager :*

Previous W.H. Manager Joining Date :*

Main Customers / Operations of the Unit :*

Staff in position :*

Last Audit From Date :*

Last Audit To Date :*

Last Auditor Name :*

Activate Windows
Go to Settings to activate Windows.

General Information: Fill the general information as follows.

- Name of Unit
- Name of Head of Unit
- Date of Joining
- Previous Warehouse Manager
- Previous Warehouse Manager Joining Date
- Main Customer of Unit
- Staff Position
- Last Audit from Date
- Last Audit to Date
- Last Auditor Name

| | | | |
|----------------------------------|-----------------------------------|---|---------------------------------------|
| Enter Last Inspector Name (Gen) | Last Inspector Name (General):* | Last Inspection From Date (General):* | Last Inspection To Date (General):* |
| Enter Last Inspector Name (Tech) | Last Inspector Name (Technical):* | Last Inspection From Date (Technical):* | Last Inspection To Date (Technical):* |
| Enter H&T Contractor Name | Name of H&T Contractor :* | H&T Contract From Date :* | H&T Contract To Date :* |
| Enter Name of security agency | Name of Security Agency :* | Security Agency Contract From Date :* | Security Agency Contract To Date :* |
| Enter Number of security guards | Number of Security Guard :* | | |

- Last Inspector Name (General)
- Last Inspection From Date (General)
- Last Inspection To Date (General)
- Last Inspector Name (Technical)
- Last Inspection From Date (Technical)
- Last Inspection To Date (Technical)
- Name of H&T Contractor
- H&T Contractor From Date
- H&T Contractor To Date
- Name of Security Agency
- Security Agency Contract From Date
- Security Agency Contract To Date
- Number of Security Guard

Opening Of Introductory Paragraph *

Opening of introductory Paragraph

Identification of process

• Identification of the processes / functions and items of financial statements audited. *

Statement of responsibility of the entity Management

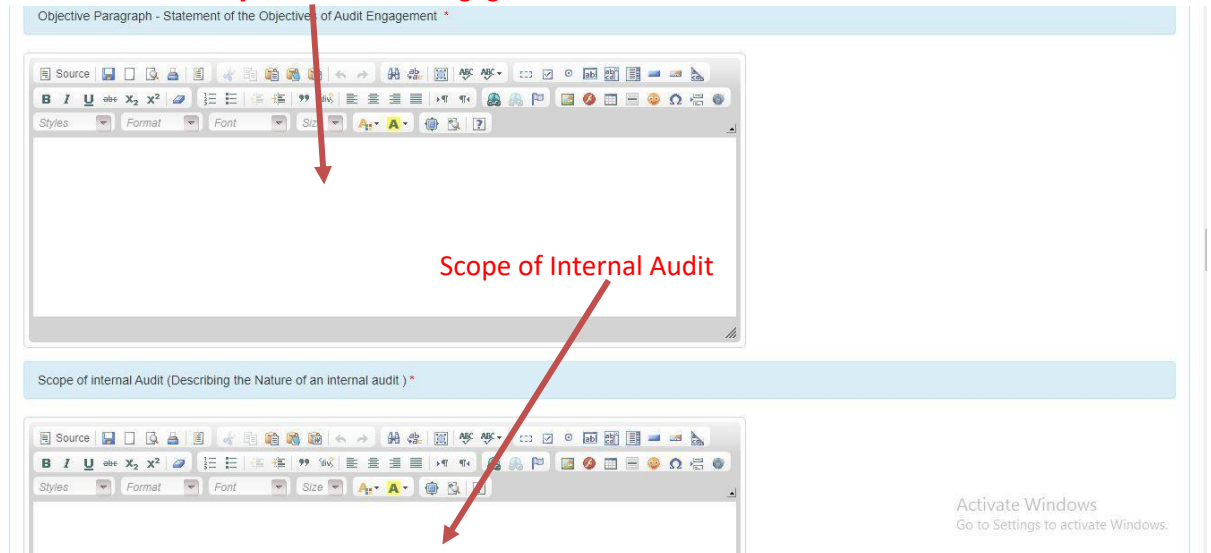
• A statement of the responsibility of the entity's management and responsibility of the internal auditor. *

Activate Windows
Go to Settings to activate Windows.

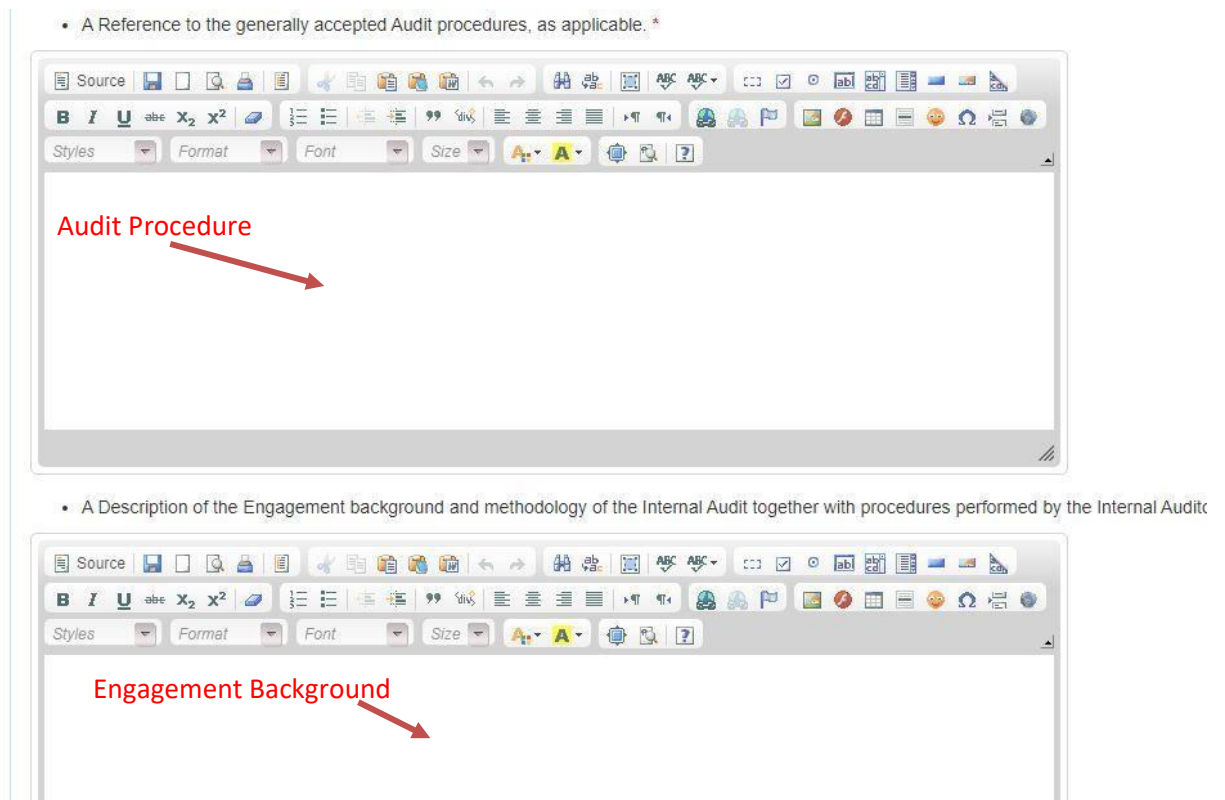
Opening of Introductory Paragraph:

- Introductory Paragraph.
- Identification of the processes / functions and items of financial statements audited.
- A statement of the responsibility of the entity's management and responsibility of the internal auditor.

Statement of objective of Audit engagement

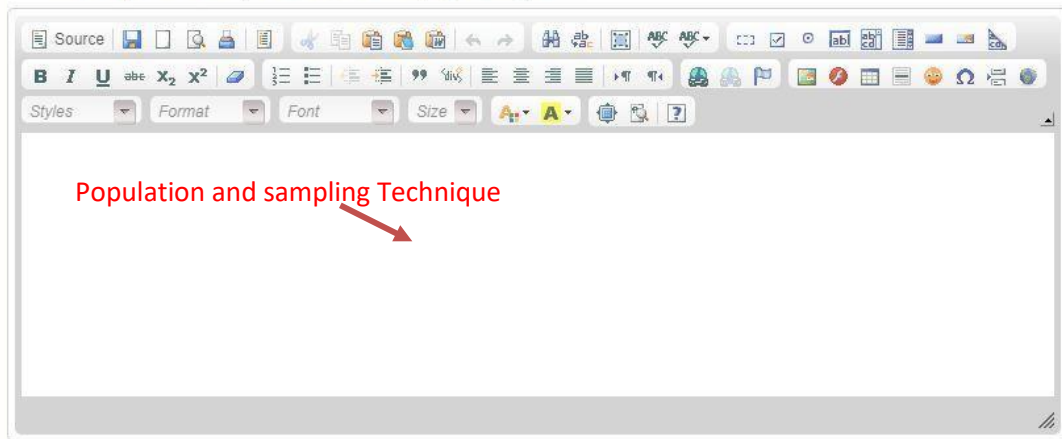


- Objective Paragraph-Statement of the Objective of Audit Engagement.
- Scope of Internal Audit (Describing the Nature of an internal Audit).



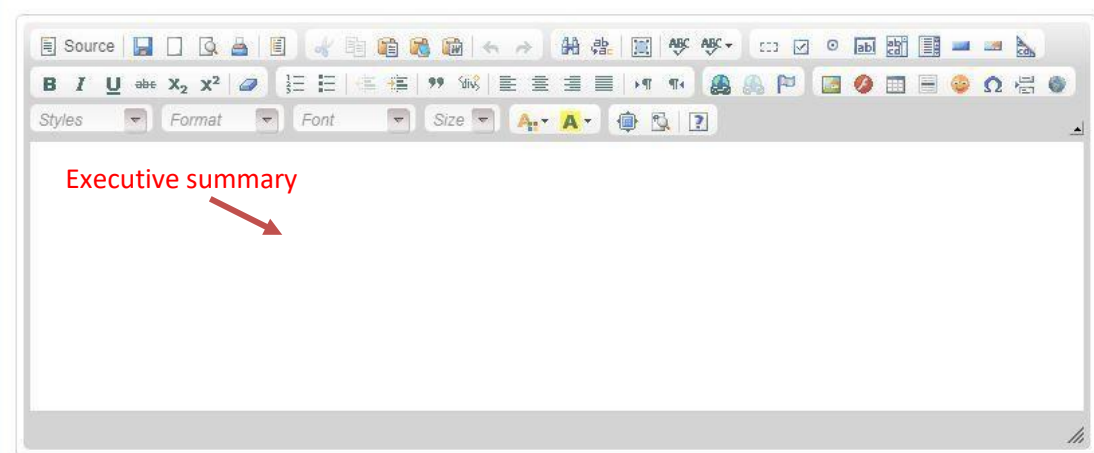
- A Reference to the generally accepted Audit procedures, as applicable.
- A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor

- A description of the Population and the Sampling Technique used *



- A description of the Population and the Sampling Technique used.

Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions . *



- Executive summary, highlighting the key material issues, observation control weakness and exceptions.

Observations, findings and Recommendation by Internal Auditor *

Observation, Findings and recommendations

Suggestions & improvements

Suggestion for Improvements : *

- Observation findings and recommendation by internal auditor.
- Suggestion for improvements.

Cash in Hands

Folio No

imp rest

Folio No

Temporary advance

Postage stamps

Opening Balance

Opening Balance from date

Opening Balance to date

Statement of Accountant

Cash in Hand (in chest):*

Folio No:*

Impres:*

Folio No:*

Temporary Advances:*

Folio No:*

Revenue Stamps:*

Folio No:*

Postage Stamps:*

Folio No:*

Bank Balance:*

Opening Balance:*

From Date(Opening Balance):*

To Date(Opening Balance):*

Statement of Insurance Cover

| S.No | Particulars | Sum Assured | From Date | To Date | Name of Insurance Corporation | Remarks | Operation |
|------|-------------|-------------|-----------|---------|-------------------------------|---------|-----------|
| 1 | | | | | | | |

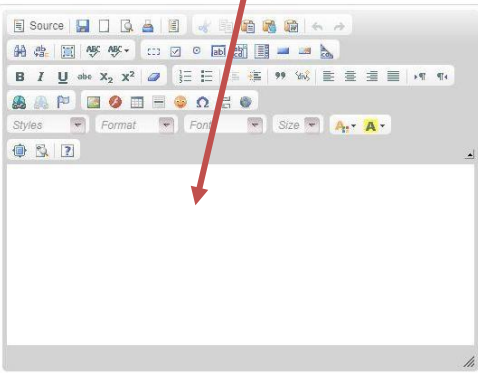
Activate Windows
Go to Settings to activate Windows.

Statement of Accountant:

- Cash in hand (in chest)
- Folio No
- Imp rest
- Folio No
- Temporary Advance
- Folio No
- Revenue Stamps
- Folio No
- Postage Stamps
- Folio No
- Bank Balance
- Opening Balance
- From Date (Opening Balance)
- To Date (Opening Balance)

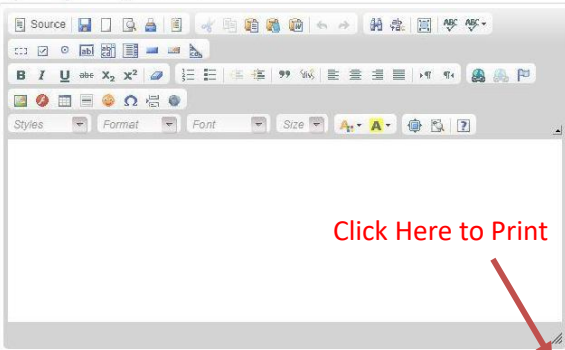
Para Subject **Description** **Para Details** **Upload File**

Select Para Type

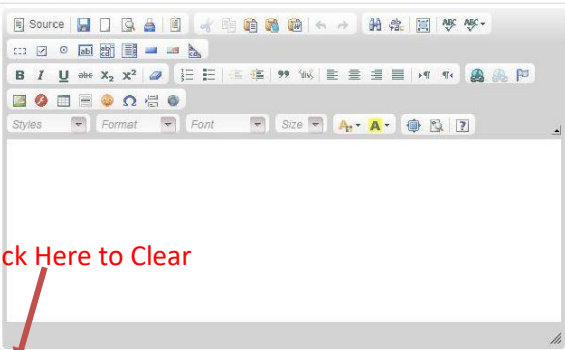
| S.No | Para Subject | Description | Para Type | Upload | Operation |
|------|--------------|--|-----------|---|----------------------------------|
| 1 | |  | Major | <input type="button" value="Choose File"/> No file chosen | <input type="button" value="+"/> |

Activate Windows
Go to Settings to activate Windows.

Deposit Duplicate keys of Godowns **Other Comments**



Click Here to Print



Click Here to Clear

Click Here to Save **Click Here to Back**

Activate Windows
Go to Settings to activate Windows.

Para Details:

- Para Subject
- Para Description
- Para Type
- Upload File
- Operations
- Deposit duplicate keys of Godowns
- Other Comments

7. Forward Report: All information about report shown here.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Mon Feb 3 2020 14:09PM

Dashboard Master Process **Report** Options

Report Tracking

| Copy | Excel | pdf | Column visibility | Show 10 ▼ | entries | Search: <input type="text"/> | | |
|--------|--------------------------------------|-----------------|-------------------|--------------|---------------------|------------------------------|----------|-------------|
| Sr No. | Report Number | Audit From Date | Audit To Date | Forward To | Forward Date | Recieved Date | Status | Description |
| 1 | CWC/IAD/RO-Kol/CW-Malda/2019-20/0001 | 26 Nov 2019 | 29 Nov 2019 | HOD(Finance) | 29-01-2020 15:41:31 | 29-01-2020 16:14:56 | Received | |
| 2 | CWC/IAD/RO-Kol/CW-Malda/2019-20/0001 | 26 Nov 2019 | 29 Nov 2019 | HOD(Finance) | 24-01-2020 16:26:10 | 24-01-2020 16:27:23 | Received | |



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Tue Feb 4 2020 13:00PM



Dashboard Master Process **Report** Options

Click here to select report

Report Master

Report

Add New

| Copy | Excel | pdf | Column visibility | Show 10 entries | Search: | |
|-------------------------------------|--------|---------------|-------------------|-----------------|--|---|
| Forward Report | Sr No. | Report Number | Audit From Date | Audit To Date | Description | Operation |
| <input checked="" type="checkbox"/> | 1 | 25478 | 04 Feb 2020 | 20 Feb 2020 | deshjhkyuighjbnbnmnmkl,tgxdfsxdfsadsdvhhnnbnmm |   |


Showing 1 to 1 of 1 entries

Acer1
First Previous 1 Next Last

Forward Report

Click here to forward report

Forwarded Report: All the information of forwarded report shown here.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HOD(Finance)
Tue Feb 4 2020 13:03PM

DashboardMasterProcessReportOptions

Pending Report (1)

Click here to see report


Show 10 entries

| Sr. No. | Report Number | Forward By | Audit From Date | Audit To Date | Description | View |
|---------|---------------|------------|---------------------|---------------------|--|------------|
| 1 | 25478 | AUDITOR | 04-02-2020 00:00:00 | 20-02-2020 00:00:00 | deshjhkyuighjbnbnmnmkljlgxdfsdgsadsdvhhnbmnm | Click Here |

Showing 1 to 1 of 1 entries

Previous1Next

Detailed View of Report: After click on 'click here' all details of report shown here.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HOD(Finance)
Tue Feb 4 2020 13:05PM

DashboardMasterProcessReportOptions

Report Details

Report

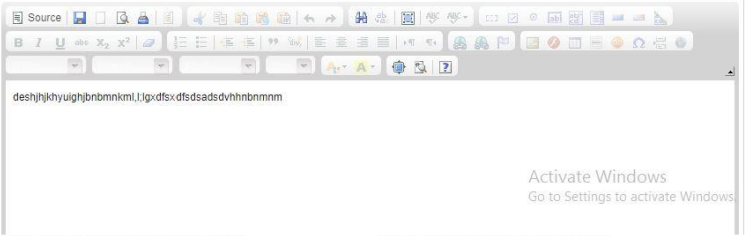
View History

Report Number :
25478

Employee :
Selected Employee 2

Audit From Date :
04 Feb 2020

Audit To Date :
20 Feb 2020

Report Description :


Auditee(Division / Regional Office / Ware Houses) :
REGIONAL OFFICE - AHMEDABAD , Warehouse Name - KZ

Period of Coverage of Report From Date :
03 Feb 2020

Period of Coverage of Report To Date :
12 Feb 2020

Year of opening :
1997

Capacity(In MT):
458

Nature of Warehouse :
hjd

General Information

Name of Unit / Department / Division :
abcd

Name of Head of Unit / Department / Division :
jhugy

Date of Joining :
25-02-2020 00:00:00

Previous W.H. Manager :
kaml

Previous W.H. Manager Joining Date :
18 Feb 2020

Main Customers / Operations of the Unit :
45

Staff in position :*

Source

polyuyghvvcfgdtytdfxcxbjhkhkhjk

Last Auditor Name :*

13 Feb 2020

rahul

Last Audit From Date :*

13 Feb 2020

Last Audit To Date :*

13 Feb 2020

Last Inspector Name (General) :*

xytz

Last Inspection From Date(General) :*

04 Feb 2020

Last Inspection To Date (General) :*

25 Feb 2020

Last Inspector Name (Technical) :*

hellol

Last Inspection From Date (Technical) :*

14 Feb 2020

Last Inspection To Date (Technical) :*

25 Feb 2020

Name of H&T Contractor :*

treasdd

H&T Contract From Date :*

26 Feb 2020

H&T Contract To Date :*

26 Feb 2020

Name of Security Agency :*

jdkm.bj

Security Agency Contract From Date :*

06 Feb 2020

Security Agency Contract To Date :*

28 Feb 2020

Number of Security Guard :*

3

Opening Of Introductory Paragraph *

Source

bgkhjkhluighvvcfgdrtiyuiuoij

• Identification of the processes / functions and Items of financial statements audited.*

Source

nmbhjhjgyutgyutgvcfgfgh

• A statement of the responsibility of the entity's management and responsibility of the internal auditor.*

Source


jkuoiuiohjbv b cvfdcgfdgh

Objective Paragraph - Statement of the Objectives of Audit Engagement *

The screenshot shows a web browser window. At the top, there is a toolbar with various icons for editing and navigation. Below the toolbar, there is a text area containing the string "uoiutyrtvbnvnh fgfuyghijk hghuihikik". The text is displayed in a monospaced font. The browser's address bar and other UI elements are visible at the top of the window.

Scope of internal Audit (Describing the Nature of an internal audit) *

- A Reference to the generally accepted Audit procedures, as applicable. *



The screenshot shows a web browser window. At the top, there is a toolbar for a rich text editor with various icons for text formatting, alignment, and insertion. Below the toolbar is a text input field containing the text "yuyuyuiuloi hhgijghjlo hhhjkhjkljk;". The browser's address bar and other interface elements are visible at the top of the window.


- A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor. *

The screenshot shows a web browser window. At the top, there is a complex toolbar with many icons for editing and navigation. Below the toolbar, there is a text area containing the string "yuuliyuulouluou bhighghguyul hgguiyulbijn". The text is rendered in a monospaced font. The browser's address bar and other UI elements are partially visible at the top.


- A description of the Population and the Sampling Technique used *

uyiloulouon khgjjkjhk bnbnnbmbm

Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions . *



Observations, findings and Recommendation by Internal Auditor *



The screenshot shows a web browser window. The address bar contains the URL 'http://localhost:3000/'. The page content consists of a single text input field with the text 'rrttyuyuyuyuy hgyhgghh nbbnnbn' entered. The browser's developer tools are open, showing the 'Source' tab with a file tree on the left and a code editor on the right. The code editor shows a single line of HTML: `<input type="text" value="rrttyuyuyuyuy hgyhgghh nbbnnbn"/>`. The text input field is highlighted with a blue border.

Suggestion for Improvements :












Activate Windows 

Go to Settings to activate Windows.

Para Details

| | Sr No. | Para Id | Para Subject | Para Description | Uploaded File | Action |
|--|--------|---------|--------------|----------------------------------|---------------------------------------|-----------------------|
| <div><div><div></div></div><div></div></div> | 1 | 554 | yuttrtyuu | tyyuiyui ghghjghj vbvbvbnb | Not Available | Reply |
| <div><div><div></div></div><div></div></div> | 2 | 555 | uiopiopop | bmnbnmbm ghjghj tytytyuy | Not Available | Reply |
| <div><div><div></div></div><div></div></div> | 3 | 556 | nbnnbm,m,nnm | jkhjhjki bvbvnb hygtyt | file-sample_150kB.pdf | Reply |
| <div><div><div></div></div><div></div></div> | 4 | 557 | hjhfkfgjkf | bnnbmb hghdth bgjhgdthf bhjgdthf | file-sample_150kB.pdf | Reply |
| | | | | | | |

Statement of Accountant

| | | | |
|---|---|---|---|
| Cash in Hand (in chest):* | Folio No:* | Imprest:* | Folio No:* |
| 20000  | 12345  | 45  | 123  |
| Temporary Advances:* | Folio No:* | Revenue Stamps:* | Folio No:* |
| 1000  | 121  | 564  | 456  |
| Postage Stamps:* | Folio No:* | Bank Balance:* | |
| 111  | 124  | 12000  | |

Statement of Insurance Cover

| S.No | Particulars | Sum Assured | From Date | To Date | Name of Insurance Corporation | Remarks |
|------|-------------|-------------|-------------|-------------|-------------------------------|---------|
| 1 | jkdthghg | 12232 | 04 Feb 2020 | 27 Feb 2020 | jkd | 5 |

Deposit Duplicate keys of Godowns :

The screenshot shows a web browser window with a source code editor. The address bar at the top displays 'Source' and various icons for file operations. The main content area shows a single line of text: 'yuyuyuyui ghthghjgi njbbnjbmrn'. The text is highlighted, and a small tooltip or context menu is visible below it.

Other Comments :

A screenshot of a web browser window. The address bar shows a URL starting with 'http://'. The page content displays the text 'tyutyu gyvghfrh vbbnbnv' in a monospaced font. The browser's toolbar includes various icons for navigation, editing, and viewing. The text 'tyutyu gyvghfrh vbbnbnv' is highlighted with a mouse cursor.

Approved or Send back: Status of report is changed from here. Either it is approved or send back.

Click here to set status of report

Click here to give remarks

Report Status: Send Back

Remarks:

Send Back Print Back

Report Rejected: All the information of rejected report shown here.

Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Tue Feb 4 2020 16:22PM

Dashboard Master Process Report Options

Rejected Report (1)

Show 10 entries

| Sr. No. | Report Number | Forward By | Audit From Date | Audit To Date | Description | View And Update |
|---------|---------------|--------------|---------------------|---------------------|---|-----------------|
| 1 | 25478 | HOD(Finance) | 04-02-2020 00:00:00 | 20-02-2020 00:00:00 | deshjhkyulghjbnbrnmkml,tlgxdfsxdfsadsdvihnbnnmm | Click Here |

Showing 1 to 1 of 1 entries

Previous 1 Next

Click here to edit report

Edit Rejected Report: After click here edit the report.

Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : AUDITOR
Tue Feb 4 2020 16:26PM

Dashboard Master Process Report Options

Remarks of Report

Please check para

Click here for edit report

Edit Cancel



Report Master

Report

| | | |
|--------------------------------|--|----------------------------------|
| Report Number : 25478 | Auditor : Selected Employee 2 | Audit From Date : 04 Feb 2020 |
| Audit To Date : 20 Feb 2020 | Report Description : <div>Source Styles Format Font Size Activate Windows Go to Settings to activate Windows.</div> | |

| | | |
|--|---|---|
| Auditee(Division / Regional Office / Ware Houses) : REGIONAL OFFICE - AHMEDABAD , Warehouse Name - KARACHIA | Period of Coverage of Report From Date : 03 Feb 2020 | Period of Coverage of Report To Date : 12 Feb 2020 |
| Year of opening : | Capacity(in MT) : 458 | Nature of Warehouse : hjki |

General Information

| | | |
|--|---|---|
| Name of Unit / Department / Division : abcd | Name of Head of Unit / Department / Division : jhugy | Date of Joining : 25-02-2020 00:00:00 |
| Previous W.H. Manager : kamf | Previous W.H. Manager Joining Date : 18 Feb 2020 | Main Customers / Operations of the Unit : 45 |

Staff in position :

Source
Styles
Format
Font
Size
poiyuyghvvcvfgdytydydfxcxbjhkhjhijk

| | |
|---------------------------------------|-------------------------------------|
| Last Audit From Date : 13 Feb 2020 | Last Audit To Date : 13 Feb 2020 |
| Last Auditor Name : rahu | |

| | | |
|---|--|--|
| Last Inspector Name (General) : xytz | Last Inspection From Date(General) : 04 Feb 2020 | Last Inspection To Date (General) : 25 Feb 2020 |
| Last Inspector Name (Technical) : hellol | Last Inspection From Date (Technical) : 14 Feb 2020 | Last Inspection To Date (Technical) : 25 Feb 2020 |
| Name of H&T Contractor : treasdd | H&T Contract From Date : 26 Feb 2020 | H&T Contract To Date : 26 Feb 2020 |

Activate Windows
Go to Settings to activate Windows.

Objective Paragraph - Statement of the Objectives of Audit Engagement *

Source

B *I* U X_2 X^2

Styles Format Font Size

uoiutyrtvbrvh fgfuyghjk hgghuihikik

Scope of Internal Audit (Describing the Nature of an internal audit) *

Source

B *I* U X_2 X^2

Styles Format Font Size

tyuiyhjbn bhghguygy hghgkjhikijl

Activ
Go to !

- A Reference to the generally accepted Audit procedures, as applicable. *

Source

B *I* U X_2 X^2

Styles Format Font Size

yiuyoiyoiui hghgkjhjio hghkjhk;k;

- A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor. *


Source

B *I* U X_2 X^2

Styles Format Font Size

yuuiyuiyuiouoiu bhghghkguyui hghguytuhjbn

- A description of the Population and the Sampling Technique used *



The screenshot shows a rich text editor interface. The top toolbar includes buttons for Source, Undo, Redo, Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Image, and various alignment and zoom options. Below the toolbar is a text area containing the text: "uyiiouiouon khgjklhjk: bnbnnbmbm".

Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions . *

Observations, findings and Recommendation by Internal Auditor *



rrtyyuyuyuy hgyhgghh nbbsnbn

Suggestion for Improvements :*

Statement of Accountant

| | | | |
|--|---|---|---|
| Cash in Hand (in chest):* <input type="text" value="20000"/> | Folio No:* <input type="text" value="12345"/> | Imprest:* <input type="text" value="45"/> | Folio No:* <input type="text" value="123"/> |
| Temporary Advances:* <input type="text" value="1000"/> | Folio No:* <input type="text" value="121"/> | Revenue Stamps:* <input type="text" value="564"/> | Folio No:* <input type="text" value="456"/> |
| Postage Stamps:* <input type="text" value="111"/> | Folio No:* <input type="text" value="124"/> | Bank Balance:* <input type="text" value="12000"/> | |
| Opening Balance:* <input type="text"/> | From Date(Opening Balance):* <input type="text"/> | To Date(Opening Balance):* <input type="text"/> | |

Statement of Insurance Cover

| S.No | Particulars | Sum Assured | From Date | To Date | Name of Insurance Corporation | Remarks | Operation |
|------|-------------|-------------|-------------|-------------|-------------------------------|---------|---|
| 1 | jkkhghg | 12232 | 04 Feb 2020 | 27 Feb 2020 | jkl | 5 |   |

| Para Details | | | | | |
|--------------|--------------|---|-----------|---------------|-----------|
| S.No | Para Subject | Description | Para Type | Upload | Operation |
| 1 | yutrttyuu | <div> <div>Source</div> <div> </div> <div> <div>Styles</div> <div>Format</div> <div>Font</div> <div>Size</div> </div> </div> <p>fyuyiui ghghghj vvbvbnb</p> | Major | Not Available | |

Forward Again: After making change in the report update and forward again.

Deposit Duplicate keys of Godowns :-

Source

Styles

Format

Font

Size

yuyuiyui ghghghj njbnhbjmn

Other Comments :-

Source

Styles

Format

Font

Size

tyutyu givghth vvbvbnb

Click here for update/forward report

Update And Forward Print Clear Back

Activate Windows
Go to Settings to activate Windows.

Pending Report: Details of all pending report are shown here.

Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HOD(Finance)
Tue Feb 4 2020 16:53PM

Dashboard Master Process Report Options

Pending Report (1)

Click here for pending report

Show 10 entries Search:

| Sr. No. | Report Number | Forward By | Audit From Date | Audit To Date | Description | View |
|---------|---------------|------------|---------------------|---------------------|---|------------|
| 1 | 25478 | AUDITOR | 04-02-2020 00:00:00 | 20-02-2020 00:00:00 | deshjhjhkyuighjbnbnmkmf,lgxdfsdadsdvhhnbnmm | Click Here |

Showing 1 to 1 of 1 entries Previous 1 Next

Show Pending Report: Complete details pending report are shown here.

Report Details

Report

[View History](#)**Report Number:***

25478

Employee :*

Selected Employee 2

Audit From Date :*

04 Feb 2020

Audit To Date :*

20 Feb 2020

Report Description :*

Source

desjhjkhuyghjbnmnmmljgxdxsfdsadsdvhhnbnmm

Activate Windows
Go to Settings to activate Windows

Auditee(Division / Regional Office / Ware Houses) :*

REGIONAL OFFICE - AHMEDABAD , Warehouse Name - K/

Period of Coverage of Report From Date:*

03 Feb 2020

Period of Coverage of Report To Date:*

12 Feb 2020

Year of opening :*

1997

Capacity(in MT)*

458

Nature of Warehouse:*

hjkj

General Information

Name of Unit / Department / Division :*

abcd

Name of Head of Unit / Department / Division :*

jhugy

Date of Joining :*

25-02-2020 00:00:00

Previous W.H. Manager :*

kaml

Previous W.H. Manager Joining Date:*

18 Feb 2020

Main Customers / Operations of the Unit :*

45

Staff in position :*

Source

poiuyghvvcfgdytytdx:xbjhkhkhjlk

Last Audit From Date:*

13 Feb 2020

Last Audit To Date:*

13 Feb 2020

Last Auditor Name:*

rahul

Last Inspector Name (General):*

xytz

Last Inspection From Date(General):*

04 Feb 2020

Last Inspection To Date (General):*

25 Feb 2020

Last Inspector Name (Technical):*

hellol


Last Inspection From Date (Technical) :*


14 Feb 2020

Last Inspection To Date (Technical) :*


25 Feb 2020

Activate Windows
Go to Settings to activate Windows

- 
- The screenshot shows a web browser window. At the top, there is a toolbar for a rich text editor with various icons for text formatting (bold, italic, underline, color, background color), alignment, and other functions. Below the toolbar is a text input field containing the text "yiuuoyiuoi hhgkhkhjio hhjkhkjkck;". The browser's address bar and other UI elements are also visible.


- 
- yuuyiyuyiulouloulou bhghghguyyui hgiguiyuihjin

-
- A screenshot of a web browser window. The address bar shows a URL starting with 'http://'. The page content is a single text input field containing the text 'uyiloulouon khgjkhk bnbnbmbm'. The browser's toolbar and various icons are visible at the top.



A screenshot of a web browser window. The address bar shows a URL starting with 'http://'. The page content is a single text input field containing the text 'rttyuyuyuyuy hgyhgghh nbnnnbn'. The browser's toolbar and address bar are visible at the top.

Approved Report detail: Complete details of report after approved are shown here.



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HOD(MIS)
Tue Feb 4 2020 17:20PM

DashboardMasterProcessReportOptions

Report Details

Report

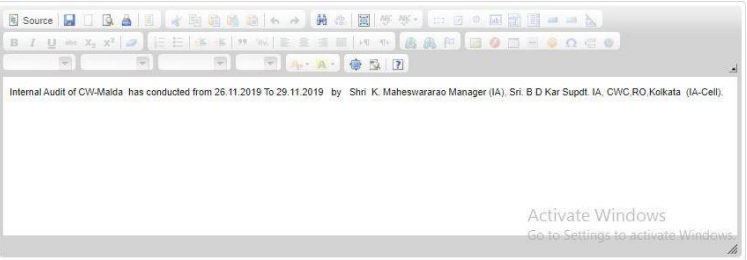
View History

Report Number :
CWC/AD/RO-Kol/CW-Malda/2019-20/0001

Employee :
Selected Employee 3

Audit From Date :
26 Nov 2019

Audit To Date :
29 Nov 2019

Report Description :


Internal Audit of CW-Malda has conducted from 26.11.2019 To 29.11.2019 by Shri K. Maheswararao Manager (IA), Sri B D Kar Supdt. IA, CWC RO Kolkata (IA-Cell).

Activate Windows
Go to Settings to activate Windows

Auditee(Division / Regional Office / Ware Houses) :
MIS Division

Period of Coverage of Report From Date :
16 Mar 2018

Period of Coverage of Report To Date :
29 Nov 2019

Year of opening :
1985

Capacity(in MT)*

Nature of Warehouse :*

General Information

Name of Unit / Department / Division :
CW/MALDA

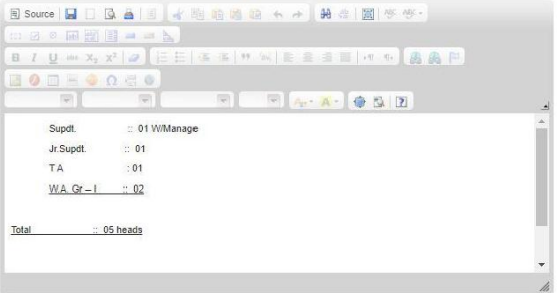
Name of Head of Unit / Department / Division :
Shri Biswadip Das. Supdt

Date of Joining :
29-11-2019 00:00:00

Previous W.H. Manager :*

Previous W.H. Manager Joining Date :
29 Nov 2019

Main Customers / Operations of the Unit :
DCF&S.FCI.
DC 7400MT, FCI 5000MT

Staff in position :


| | |
|-------------|-------------|
| Supdt. | 01 W/Manage |
| Jr Supdt. | 01 |
| T A | 01 |
| W.A. Gr - I | 02 |
| Total | 05 heads |

Last Audit From Date :
15 Mar 2018

Last Audit To Date :
15 Mar 2018

Last Auditor Name :*

Last Inspector Name (General) :*

Last Inspection From Date(General) :
20 Nov 2019

Last Inspection To Date (General) :
22 Nov 2019

Last Inspector Name (Technical) :*

Last Inspection From Date (Technical) :
30 Oct 2019

Last Inspection To Date (Technical) :
30 Oct 2019

Name of H&T Contractor :*

H&T Contract From Date :
29 Nov 2019

H&T Contract To Date :
29 Nov 2019

Activate Windows
Go to Settings to activate Windows

Name of Security Agency :*

Security Agency Contract From Date :*

29 Nov 2019

Security Agency Contract To Date :*

29 Nov 2019

Number of Security Guard :*

Opening Of Introductory Paragraph *

Opening of Introductory paragraph: CW, Maids has started functioning since 1996 and the capacity of the Warehouse is 17400 M.T. It is a constructed Warehouse. The average monthly income, expenditure, profit and occupancy up to October, 2019 is Rs.76.73 lakh, Rs.36.90 Lakh, (-) Rs.39.83 lakh & 50% respectively in the financial year 2019-20.

The audit team has test verified the statements and records to conduct an effective audit, which are stock registers, Insurance registers, Bank Statements, Financial control register, chemical consumption register, Economy report, Gate register, Imprest, Temporary Advance, Bill registers, outstanding statements, Godown opening/closing register, Professional Tax file, Warehouse Receipts, Acknowledgements, CR books, Dead stock register etc.

• Identification of the processes / functions and items of financial statements audited.*

NA

• A statement of the responsibility of the entity's management and responsibility of the internal auditor. *

NA

Objective Paragraph - Statement of the Objectives of Audit Engagement *

The main object of Internal audit has been designed to locate Revenue leakage of the Corporation and to control the Expenditure within permissible limit. Further the Internal control system of various operations such as receipt/ Issue of stocks and to know the misappropriation of cash or stock, maintenance of various records and financial position and blockage of funds have been examined to the extent of records made available to Audit.

Scope of Internal Audit (Describing the Nature of an internal audit) *

During the course of audit a serious efforts was made to cover all the areas of operations, such as Finance and Accounts, Administration, business and godown operations etc. since the scope of operational area is wider one, a sampling test check technique was adopted to verify the fact and factual position. Accordingly, the receipt and issue of stocks were verified with deposit application, gate register, delivery order etc. and the stock statement was verified with depositor ledger and stock register. The Bank statements were verified to see proper transfer of funds and to locate blockage of funds. The expenditure incurred through temporary advance and imprest were test verified from the respective folios maintained at Warehouse level. The consumption of chemicals have been verified with valid indents placed by technical staff with reference to quantity of chemical used with area of fumigation/spray carried out in the godown and billing. The billing systems have been verified with bill register, rate of storage charges and area occupied. In business angle, the income generated has been verified with reference to economy report and occupancy of the Warehouse. The leave account confidential files etc. have been verified with reference to attendance register, leave application and sanction order.

• A Reference to the generally accepted Audit procedures, as applicable. *

NA

- A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor. *

Source [Icons]

NA

- A description of the Population and the Sampling Technique used *

Source [Icons]

NA

Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions. *

Source [Icons]

High lighting the Key material Issues, observations, control and exceptions.

1. Outstanding Storage charges Rs.141.17 lakh from DCF&S, Rs.7.16 Lakh from FCI as on 27.11.2019 as per Warehouse records.

Observations, findings and Recommendation by Internal Auditor *

Source [Icons]

Suggestion for Improvements :*

Source [Icons]

Efforts may be made for realization of outstanding storage, Weighing charges & arrear bills from FCI & DC&S .

2) Efforts may be made to obtain PCS business.

3) CCTV surveillance system may be get repaired immediately

5) Documents/registers/reports to be maintained properly.

Click here for reply

Para Details

| Sr No. | Para Id | Para Subject | Para Description | Uploaded File | Action |
|--------|---------|---------------------------------------|---|-------------------|--------|
| 1 | 539 | REVIEW OF OUTSTANDING STORAGE CHARGES | During verification of storage charges bill register/outstanding storage charges statement submitted by the Warehouse Manager CW, Malda an amount of Rs.141.17 Lakh from 2016 To October 2019 towards storage charges , O&A, Weighment Charges, Arrear bills outstanding with DCF&S. Rs.7.16 Lakhs for the period May 19 To August 19 are outstanding with FCI. The FCI outstanding is due to settlement of bills on occupancy basis instead of on Reservation as the reserved space not storage worthy. Therefore storage charges outstanding with DCF&S may be get reconciled with RO books of Accounts and efforts may be made to get storage charges immediately. In case of FCI factual position may be appraised to RO for realization of deducted amount, otherwise for writeoff before closure of FY 2019-2020. Storage charges on FCI has been revised w.e.f 01.04.2017 from Rs.4.67 To Rs.5.21. I.e 0.21paise per bag per month communicated vide C O Mail Dt.20.11.2019. Therefore arrear bills may be raised immediately and realized nil deduction made by FCI | audit08072019.pdf | Reply |
| 2 | 540 | REVIEW OF BUSSINESS & ECONOMY | On examining the business and economy register and file of last three years including current year (upto October 19) the Physical and financial position are tabulated below :- | Not Available | Reply |

Activate Windows
Go to Settings to activate Windows.

Statement of Accountant

Cash in Hand (in chest):
NIL

Folio No:
6371

Imprest:
Rs. 1459

Folio No:
58

Temporary Advances:
NIL

Folio No:
40

Revenue Stamps:
Worth Rs.35.00

Folio No:
14

Postage Stamps:
Worth Rs.20.00

Folio No:
45

Bank Balance:
NA

Statement of Insurance Cover

| S.No | Particulars | Sum Assured | From Date | To Date | Name of Insurance Corporation | Remarks |
|------|-----------------|-------------|-------------|-------------|----------------------------------|-----------------------|
| 1 | Cash in Chest | Rs.40000 | 31 May 2019 | 30 May 2020 | M/s. New India Assurance Co Ltd. | Not available records |
| 2 | Cash in Transit | Rs.40000 | 31 May 2019 | 30 May 2020 | M/s. New India Assurance Co Ltd. | Not available records |

Deposit Duplicate keys of Godowns :

Source

Deposited with United Bank Of India, Malda, Netaji Market Branch, On 07.08.2019 Receipt No.CW/MLD/Bank/2019-20/167 Dt.02.08.2019.

Source

Investment : N I L
Stores : 1) Cash Receipt Books : 03 Nos. 2) Acknowledgement Book : 42 Nos
Used : 0 No Used : 37 No

Forward Report

Print

Back

Activate Windows

Go to Settings to activate Windows.

Reply:

| | | | | | |
|----|-----|---|--|---------------|-------|
| 8 | 548 | STOAGE RESERVATION & REGISTER | <p>II) M/S Firdose Alam Ansari has been appointed as H&T contractor by RO vide Letter No H-250/100/vol-viii/2019-20/1733 Dt.21.06.2019 w.e.f. 19.06.2019 for a period of 2 years at 47% ASOR as the earlier contract period from 19.03.2017 To 18.06.2019 completed. Commercial division RO issued a letter to District Controller Food & supply, Malda Vide Letter No.CWC/RO-Kol/H&T/2019-20/Dt.25/10/2019 requested to forward the H&T bills to Director of Finance Office, Khadya Bhavan, Kolkata for processing and payment for the period 01.12.2018 To 18.06.2019. Warehouse Manager vide letter No. CW-MLD/DCF&S-Bills/2019-20/273 Dt. 01.11/2019 confirmed to RO for forward of H&T bills by office of District Controller, Malda District Finance, Khadya Bhavan, Kolkata for the period December 2018 To May 2019 for an amount of Rs. 327 (303). Accordingly it is clear the RO has been forwarded to 21 Dt. 19. 07.2019.</p> | Not Available | Reply |
| 9 | 549 | INSTALLATION OF CCTV CAMERAS & MAINTENANCE | <p>I) The storage non utilis</p> <p>II) R DCF&S</p> <p>CCTV & DI.06 BECILH No. CH</p> | Not Available | Reply |
| 10 | 550 | REVIEW OF DEAD STOCK REGISTER (GENERAL & TECHNICAL) | <p>Ann</p> | Not Available | Reply |
| 11 | 551 | REVIEW OF | <p>Vin</p> | Not Available | Reply |

Reply For Para :

Attach File :

Choose File No file chosen

Source

Style

Format

Font

Size

Save

Cancel

Activate Windows

Go to Settings to activate Windows.

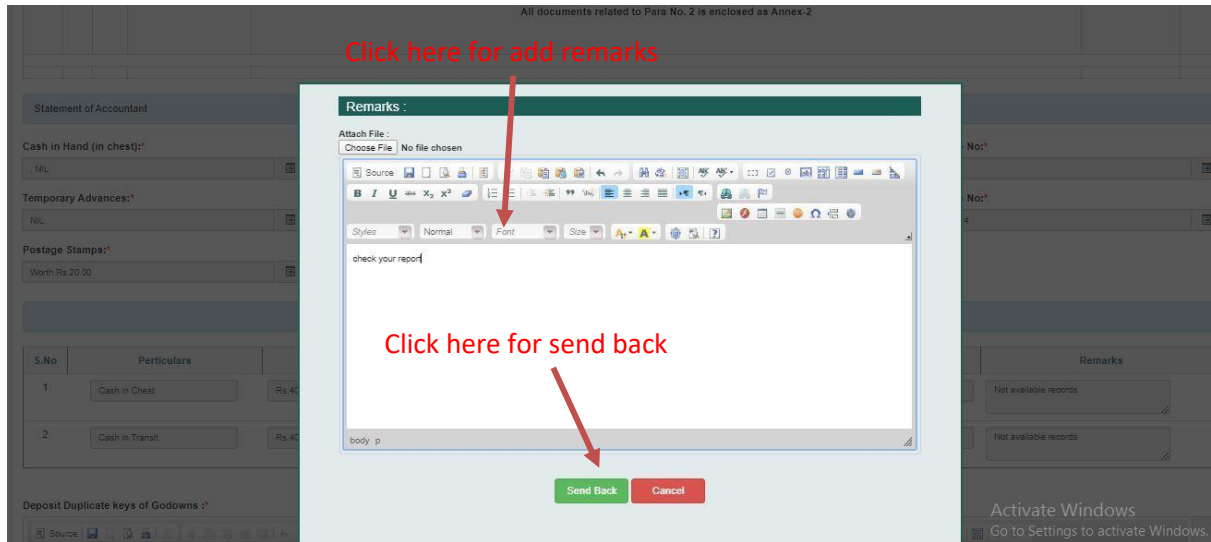
Show Reply:

| | | | | | |
|---|-------|-----------------------|---------------|----------|----------------------|
| 3 | USER1 | Welcome sir | Not Available | Approved | Approved Send Back |
| 4 | USER1 | Welcome sir at vedang | Not Available | Pending | Approved Send Back |

Click here for approve/rejected

| | | | | | |
|---|---------|-----------------------------|---|----------|-------------------------------|
| 4 | AUDITOR | Observation | Internal Audit SRS APPROVED 1.4(2).pdf | Approved | Approved Send Back |
| 5 | PANKAJ | Hello sir check your report | Not Available | Pending | Approved Send Back |

If Reply Rejected:



| | | | | | |
|---|--------|-----------------------------|------------|----------|-------------------------------|
| 5 | PANKAJ | Hello sir check your report | 1.4(2).pdf | Rejected | Approved Send Back |
|---|--------|-----------------------------|------------|----------|-------------------------------|

If Reply approved:

| | | | | | |
|---|--------|-------------------------|---------------|----------|-------------------------------|
| 6 | PANKAJ | Now check My report sir | Not Available | Approved | Approved Send Back |
|---|--------|-------------------------|---------------|----------|-------------------------------|

Observation:

Click here for observation

| Sr. No. | Para Id | Para Subject | Para Description | Uploaded File | Action |
|---------|---------|---------------------------------------|--|-------------------|-------------|
| 1 | 539 | REVIEW OF OUTSTANDING STORAGE CHARGES | During verification of storage charges bill register/outstanding storage charges statement submitted by the Warehouse Manager CW, Malda an amount of Rs.141.17 Lakh from 2016 To October 2019 towards storage charges , O&A, Weighment Charges, Arrear bills outstanding with DCF&S, Rs.7.16 Lakhs for the period May 19 To August 19 are outstanding with FCI. The FCI outstanding is due to settlement of bills on occupancy basis instead of on Reservation as the reserved space not storage worthy. Therefore storage charges outstanding with DCF&S may be get reconciled with RO books of Accounts and efforts may be made to get storage charges immediately. In case of FCI factual position may be appraised to RO for realization of deducted amount, otherwise for writeoff before closure of FY 2019-2020. Storage charges on FCI has been revised w.e.f 01.04.2017 from Rs.4.67 To Rs.5.21, i.e 0.21paise per bag per month communicated vide C O Mail DL20.11.2019. Therefore arrear bills may be raised immediately and realized nil deduction made by FCI | audit00072019.pdf | Observation |

| | | | | | |
|---|-----|--|--|---------------|-------------|
| 7 | 547 | REVIEW OF H&T BILLS FILE: I | I) H&T bill raising and payment receipt register is not maintaining, resulted H&T bills outstanding from depositors. deductions made by depositors not available at warehouse. Proper bill raising register may be maintained and bills out- standing from FCI & GCF&S may be informed to Audit. | Not Available | Observation |
| 8 | 548 | STOAGE RESERVATION & REGISTER | I) The c not stor due to r II) RES & DCF&S | Not Available | Observation |
| 9 | 549 | INSTALLATION OF CCTV CAMERAS & MAINTENANCE | CCTV e 19/ Acc warehos | Not Available | Observation |

Observation For Para :

Attach File: No file chosen

Choose File

Click here for upload file

Click here for submit

Submit Cancel

Drop Para:

Click here for drop para

| Para Details | | | | | |
|--------------|---------|---------------------------------------|---|------------------|-----------|
| Sr No. | Para Id | Para Subject | Para Description | Uploaded File | Action |
| 1 | 539 | REVIEW OF OUTSTANDING STORAGE CHARGES | During verification of storage charges bill register/outstanding storage charges statement submitted by the Warehouse Manager CW, Malda an amount of Rs.141.17 Lakh from 2016 To October 2019 towards storage charges, O&A, Weighment Charges, Arrear bills outstanding with DCF&S. Rs.7.16 Lakhs for the period May 19 To August 19 are outstanding with FCI. The FCI outstanding is due to settlement of bills on occupancy basis instead of on Reservation as the reserved space not storage worthy. Therefore storage charges outstanding with DCF&S may be get reconciled with RO books of Accounts and efforts may be made to get storage charges immediately. In case of FCI factual position may be appraised to RO for realization of deducted amount, otherwise for writeoff before closure of FY 2019-2020. Storage charges on FCI has been revised we f 01.04.2017 from Rs.4.67 To Rs.5.21. i.e 0.21paise per bag per month communicated vide C O Mail Dt.20.11.2019. Therefore arrear bills may be raised immediately and realized nil deduction made by FCI | audt00072019.pdf | Drop Para |



Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HOD(Finance)
Wed Feb 5 2020 10:58AM

Dashboard
Master
Process
Report
Options

Pending Report (1)

Click here for see report

| Sr. No. | Report Number | Forward By | Audit From Date | Audit To Date | Description | View |
|---------|--------------------------------------|------------|---------------------|---------------------|--|------------|
| 1 | CWC/IAD/RO-Kol/CW-Malda/2019-20/0001 | AUDITOR | 26-11-2019 00:00:00 | 29-11-2019 00:00:00 | Internal Audit of CW-Malda has conducted from 26.11.2019 To 29.11.2019 by Shri K. Maheswararao Manager (IA), Sri. B D Kar Supdt. IA, CWC,RO,Kolkata (IA-Cell). | Click Here |

Showing 1 to 1 of 1 entries

Approve/Close report:

Click here for approve/close report

Select here for approve/close report

Report Status:*

Close Report

Approve And Close Print Back

Retrieve Para:

Click here for select report

Retrieve Report's Para

Retrieve Report's Para

Click on checkbox to retrieve para

Report Number: CWC/IA/RO-Kol/CW-Malda/2019-20/0001

Show 10 entries

| Retrieve Para | Sr No. | Para Id | Para Subject | Para Description | Uploaded File |
|--------------------------|--------|---------|------------------------------|---|---------------|
| <input type="checkbox"/> | 1 | 540 | REVIEW OF BUSINESS & ECONOMY | On examining the business and economy register and file of last three years including current year (upto October 19) the Physical and financial position are tabulated below :- | Not Available |

| Year | Average Occupancy% | Total Income (Rs. In Lakh) | Total Expenditure (Rs. In Lakh) | Profit / Loss (Rs. In lakhs) (+) / (-) |
|---------|--------------------|----------------------------|---------------------------------|--|
| 2016-17 | 72 | 172.35 | 48.23 | 124.12 |
| 2017-18 | 102 | 267.52 | 56.96 | 210.56 |
| 2018-19 | 50 | 160.03 | 66.55 | 93.48 |

Click here for update/retrieve para

Showing 1 to 2 of 2 entries

Update Back

Previous 1 Next

Activate Windows
Go to Settings to activate Windows

Generate Report:

Central Warehousing Corporation
केंद्रीय भंडारण निगम
A Govt. Of India Undertaking

Internal Audit

Welcome : HCO(MIS)
Wed Feb 5 2020 13:10PM

Dashboard Master Process Report Options

Report

Click here for select report

Report Number: Select

Generate Back

Click here for generate report

Final Report:

1 of 2 ? Find Next

REPORT

| Section - A | | | |
|---|-------------------------------------|------------------------------|--|
| CENTRAL WAREHOUSING CORPORATION | | ANNEXURE 1 | |
| (PERFORMA OF AUDIT REPORT) | | | |
| INTERNAL AUDIT REPORT OF UNIT / DEPARTMENT / DIVISION | | | |
| Identification of the processes | | | |
| Report Number | CWC/IA/RO-Kol/CW-Malda/2019-20/0001 | Report Description | Internal Audit of CW-Malda has conducted from 26.11.2019 To 29.11.2019 by Shri K. Maheswararao Manager (IA), Sri. B D Kar Supdt. IA, CWC, RO, Kolkata (IA-Cell). |
| Audit From Date | 26 Nov 2019 | Audit To Date | 29 Nov 2019 |
| Addressee | 1 | Period of Coverage of Report | 16 Mar 2018 |


| | | | |
|---|--|--|---|
| | | | |
| | General Information | | |
| Name of Unit / Department / Division | CW,MALDA | Name of Head of Unit / Department / Division | Shri Biswadip Das. Supdt |
| Main Customers / Operations of the Unit | DCF&S,FCI, DC 7400MT, FCI 5000MT | Staff in position | Supdt. :: 01 W/Manage Jr.Supdt. :: 01 T A :: 01 W/A Gr-I :: 02 <u>Total :: 05</u> <u>heads</u> Apart from above 05 staff, 5 security guards were deployed for Watch & Ward duty. |
| Last Audit | 15 Mar 2018 | Last Inspection (General / Technical) | 20 Nov 2019 |
| Created By | AUDITOR | Created Date | 24 Jan 2020 |

| | | | |
|--|---|--|--|
| | | | |
| | Opening Of Introductory Paragraph | | |
| | <p>Opening of Introductory paragraph: CW, Malda has started functioning since 1996 and the capacity of the Warehouse is 17400 M.T. It is a constructed Warehouse. The average monthly income, expenditure, profit and occupancy up to October. 2019 is Rs.76.73 lakh, Rs.36.90 Lakh, (-) Rs39.83 lakh & 50% respectively in the financial year 2019-20.</p> <p>The audit team has test verified the statements and records to conduct an effective audit, which are stock registers, Insurance registers, Bank Statements, Financial control register, chemical consumption register, Economy report, Gate register, Imprest, Temporary Advance, Bill registers, outstanding statements, Godown opening/closing register, Professional Tax file, Warehouse Receipts, Acknowledgements, CR books, Dead stock register etc.</p> | | |
| | <p>• Identification of the processes / functions and items of financial statements audited.</p> <p>NA</p> | | |
| | <p>• A statement of the responsibility of the entity's management and responsibility of the internal auditor.</p> <p>NA</p> | | |
| | <p>• Objective Paragraph - Statement of the Objectives of Audit Engagement</p> <p>Opening of Introductory paragraph: CW, Malda has started functioning since 1996 and the capacity of the Warehouse is 17400 M.T. It is a constructed Warehouse. The average monthly income, expenditure, profit and occupancy up to October. 2019 is Rs.76.73 lakh, Rs.36.90 Lakh, (-) Rs39.83 lakh & 50% respectively in the financial year 2019-20.</p> <p>The audit team has test verified the statements and records to conduct an effective audit, which are stock registers, Insurance registers, Bank Statements, Financial control register, chemical consumption register, Economy report, Gate register, Imprest, Temporary Advance, Bill registers, outstanding statements, Godown opening/closing register, Professional Tax file, Warehouse Receipts, Acknowledgements, CR books, Dead stock register etc.</p> | | |
| | <p>• Scope of internal Audit (Describing the Nature of an internal audit)</p> <p>During the course of audit a serious efforts was made to cover all the areas of operations, such as Finance and Accounts, Administration, business and godown operations etc. since the scope of operational area is wider one, a sampling test check technique was adopted to verify the fact and factual position. Accordingly, the receipt and issue of stocks were verified with deposit application, gate register, delivery order etc. and the stock statement was verified with depositor ledger and stock register. The Bank statements were verified to see proper transfer of funds and to locate blockage of funds. The expenditure incurred through temporary advance and Imprest were test verified from the respective folios maintained at Warehouse level. The consumption of chemicals have been verified with valid indents placed by technical staff with reference to quantity of chemical used with area of fumigation/spray carried out in the godown and billing. The billing systems have been verified with bill register, rate of storage charges and area occupied. In business angle, the income generated has been verified with reference to economy report and occupancy of the Warehouse. The leave account confidential files etc. have been verified with reference to attendance register, leave application and sanction order.</p> | | |
| | <p>• A Reference to the generally accepted Audit procedures, as applicable .</p> <p>NA</p> | | |
| | <p>• A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor.</p> <p>NA</p> | | |
| | <p>• A description of the Population and the Sampling Technique used.</p> <p>NA</p> | | |

| | | | |
|---|--|--|--|
| • Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions. | | | |
| High lighting the Key material issues, observations, control and exceptions. | | | |
| 1. Outstanding Storage charges Rs.141.17 lakh from DCF&S, Rs.7.16 Lakh from FCI as on 27.11.2019 as per Warehouse records. | | | |
| 2. No earnings from Pest control services. | | | |
| 3. Enhancement of occupancy and earnings be taken care off. | | | |
| 4. CCTV Cameras may be get repaired through R.O/AMC. | | | |
| 5. 5000 MT space un-utilized due to damaged floor & roof, may be get utilized for fertilizer stock and get repaired immediately for utilization of Warehouse at 100%. | | | |
| • Observations, findings and Recommendation by Internal Auditor | | | |
| • Suggestion for Improvements | | | |
| Efforts may be made for realization of outstanding storage, Weighing charges & arrear bills from FCI &DC&S. | | | |
| 2) Efforts may be made to obtain PCS business. | | | |
| 3) CCTV surveillance system may be get repaired immediately | | | |
| 5) Documents/registers/reports to be maintained properly. | | | |
| 6) Proper bill raising & realization register may be maintained for storage, H&T,PCS etc. | | | |
| 7) Test weights obtained from Import & Export warehouse, Kolkata as per R.O Kolkata letter No.T-510(I)/ELWB/Malda/2018/2791 Dt. 27.08.2018 may be get stamped with the consultation of R.O. | | | |
| 8) Submission of Compliance report of this IAR within 15 days from the receipt of the IAR-2019-20 | | | |
| | | | |

Back

8. Retrieve Report: All information about retrieve report shown here.



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Welcome : AUDITOR
Mon Feb 3 2020 14:10PM

DashboardMasterProcessReportOptions

Retrieve Report's Para


Retrieve Report's Para

Select Report

Report Number:
Select

Back

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DashboardMasterProcessReportOptions


Retrieve Report's Para

Retrieve Report's Para

Report Number:
CWC/IAD/RO-Kol/CW-Malda/2019-20/0001

Show 10 entries

Search:

| Retrive Para | Sr No. | Para Id | Para Subject | Para Description | Uploaded File |
|---|--------|---------|---------------|--|---------------|
|  | 1 | 541 | REVIEW OF PCS | PCS targets for 2017-18,18-19 fixed at Rs.50000/&Rs250000/ but income was nil, for the year 2019-20 target fixed for Rs.2000000/, but achieved only Rs.7434/. Therefore efforts may be made to achieve the target. | Not Available |

9. Role Master: All information about role master shown here.



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DashboardMasterProcessReportOptions

Role Master

Role Information


Click on Add to Add New Role

Add Role

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Sr.No | Role Name | Role Type | Operation |
|-------|-----------|-----------|-----------|
| 1 | Admin | INTERNAL | Edit |
| 2 | Auditor | INTERNAL | Edit |
| 3 | Audity | INTERNAL | Edit |

Showing 1 to 3 of 3 entriesFirstPrevious1NextLast



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DashboardMasterProcessReportOptions

Role Master

Enter Role Name

Select Role Type

Role Name:*

Role Type :*

Select

Save Here


Save

Clear

Back

Click Here to Back

10. User Master: All information about User master shown here.



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DashboardMasterProcessReportOptions

User Master


User Management

Click on Add to Add New Role

Add New User

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Operation | Login Name | Email ID | Role | Active/Inactive | View | Edit Rights |
|-------------|---------------|----------------|-------|-----------------|------|------------------|
| Edit Delete | ROHITGURU | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | BHUPSINGH | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | AJITSINGH | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | ASHARANI | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | JITENDERSAINI | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | BHAKTADASKAR | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |
| Edit Delete | JAGMOHAN | user@gmail.com | Admin | INACTIVE | View | Edit/View Rights |



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DashboardMasterProcessReportOptions

Add New User

Add Login Name

Enter Email

Login Name :*

Display Name :*

Email ID :*

Contact No :*

Role :*

Division :*

Password :*

Confirm Password :

Set Default Password :

User must change password at first login:

Inactive User :

Locked User :

Enter Password

Save Here

Save


Clear

Back

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Activate Windows
Go to Settings to activate Windows.

11. Action Planned Entry: All information about action planned entry shown here.



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Welcome : AUDITOR
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DashboardMasterProcessReportOptions

Action Planned

Action PlannedClick on Add to Add New EntryAdd New

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Sr.No | Office Type | Division | Operation |
|-------|--------------------|----------------------|-----------|
| 1 | Corporation Office | MIS Division | Edit |
| 2 | Corporation Office | Technical Division | Edit |
| 3 | Corporation Office | Finance Division | Edit |
| 4 | Corporation Office | Engineering Division | Edit |
| 5 | Corporation Office | Commercial Division | Edit |
| 6 | Corporation Office | Personnel Division | Edit |
| 7 | Corporation Office | Purchase Division | Edit |



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Welcome : AUDITOR
Mon Feb 3 2020 17:07PM

DashboardMasterProcessReportOptions

Action Planned


Action Planned

Select office typeSelect Division

Office Type:*Corporation Office

Division:*Select

12. Action Actual Entry: All information about Action Actual Entry shown here.



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DashboardMasterProcessReportOptions

Action Actual

Action Actual

Click on Add to Add New Entry


Add New

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Sr.No | Office Type | KPI | Division | Progress Date | Operation |
|-------|--------------------|-------------------------|--------------|---------------|-----------|
| 1 | Corporation Office | 1-year(1 April 2019-20) | MIS Division | 13-Sep-2019 | Edit |
| | | | | | |
| | | | | | |

Showing 1 to 1 of 1 entries

FirstPrevious1NextLast



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DashboardMasterProcessReportOptions

Action Actual

Enter Progress Date

Select Division

Select KPI


Action Actual

Progress Date:*

Division:*

KPI :*

13. Report: All information about report shown here.



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Dashboard
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Process
Report
Options

Report

Select Report

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Report Number: *

Select

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Back

→

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1

of 2 ?

Find | Next

REPORT

Section - A

CENTRAL WAREHOUSING CORPORATION

ANNEXURE 1

(PERFORMA OF AUDIT REPORT)

INTERNAL AUDIT REPORT OF UNIT / DEPARTMENT / DIVISION

Identification of the processes

Report Number

CWC/IAD/RO-Kol/CW-Malda/2019-20/0001

Report Description

Internal Audit of CW-Malda has conducted from 26.11.2019 To 29.11.2019 by Shri K. Maheswararao Manager (IA), Sri. B D Kar Supdt. IA, CWC, RO, Kolkata (IA-Cell).

Audit From Date

26 Nov 2019

Audit To Date

29 Nov 2019

Addressee

1

Period of Coverage of Report

16 Mar 2018

General Information

Name of Unit / Department / Division

CW,MALDA

Name of Head of Unit / Department / Division

Shri Biswadip Das. Supdt

Main Customers / Operations of the Unit

DCF&S,FCI, DC 7400MT, FCI 5000MT

Staff in position

Supdt. :: 01

W/Manage

Jr.Supdt. :: 01

T A :: 01

W A Gr - I :: 02

Total :: 05

heads

Apart from above 05 staff, 5 security guards were deployed for Watch & Ward duty.

Last Audit

15 Mar 2018

Last Inspection (General / Technical)

20 Nov 2019

Created By

AUDITOR

Created Date

24 Jan 2020

| Opening Of Introductory Paragraph |
|---|
| <p>Opening of Introductory paragraph:: CW, Malda has started functioning since 1996 and the capacity of the Warehouse is 17400 M.T. It is a constructed Warehouse. The average monthly income, expenditure, profit and occupancy up to October. 2019 is Rs.76.73 lakh, Rs.36.90 Lakh, (-) Rs39.83 lakh & 50% respectively in the financial year 2019-20.</p> <p>The audit team has test verified the statements and records to conduct an effective audit, which are stock registers, Insurance registers, Bank Statements, Financial control register, chemical consumption register, Economy report, Gate register, Imprest, Temporary Advance, Bill registers, outstanding statements, Godown opening/closing register, Professional Tax file, Warehouse Receipts, Acknowledgements, CR books, Dead stock register etc.</p> |
| <p>• Identification of the processes / functions and items of financial statements audited.</p> |
| NA |
| <p>• A statement of the responsibility of the entity's management and responsibility of the internal auditor.</p> |
| NA |
| <p>• Objective Paragraph - Statement of the Objectives of Audit Engagement</p> |
| <p>Opening of Introductory paragraph:: CW, Malda has started functioning since 1996 and the capacity of the Warehouse is 17400 M.T. It is a constructed Warehouse. The average monthly income, expenditure, profit and occupancy up to October. 2019 is Rs.76.73 lakh, Rs.36.90 Lakh, (-) Rs39.83 lakh & 50% respectively in the financial year 2019-20.</p> <p>The audit team has test verified the statements and records to conduct an effective audit, which are stock registers, Insurance registers, Bank Statements, Financial control register, chemical consumption register, Economy report, Gate register, Imprest, Temporary Advance, Bill registers, outstanding statements, Godown opening/closing register, Professional Tax file, Warehouse Receipts, Acknowledgements, CR books, Dead stock register etc.</p> |
| <p>•Scope of Internal Audit (Describing the Nature of an Internal audit)</p> |
| <p>During the course of audit a serious efforts was made to cover all the areas of operations, such as Finance and Accounts, Administration, business and godown operations etc. since the scope of operational area is wider one, a sampling test check technique was adopted to verify the fact and factual position. Accordingly, the receipt and issue of stocks were verified with deposit application, gate register, delivery order etc. and the stock statement was verified with depositor ledger and stock register. The Bank statements were verified to see proper transfer of funds and to locate blockage of funds. The expenditure incurred through temporary advance and Imprest were test verified from the respective folios maintained at Warehouse level. The consumption of chemicals have been verified with valid indents placed by technical staff with reference to quantity of chemical used with area of fumigation/spray carried out in the godown and billing. The billing systems have been verified with bill register, rate of storage charges and area occupied. In business angle, the income generated has been verified with reference to economy report and occupancy of the Warehouse. The leave account, confidential files etc. have been verified with reference to attendance register, leave application and sanction order.</p> |
| <p>• A Reference to the generally accepted Audit procedures, as applicable .</p> |
| NA |
| <p>• A Description of the Engagement background and methodology of the Internal Audit together with procedures performed by the Internal Auditor.</p> |
| NA |
| <p>• A description of the Population and the Sampling Technique used.</p> |
| NA |
| <p>• Executive Summary, Highlighting the key material Issues, Observations control Weakness and Exceptions.</p> |
| <p>High lighting the Key material issues, observations, control and exceptions.</p> <ol style="list-style-type: none"> 1. Outstanding Storage charges Rs.141.17 lakh from DCF&S, Rs.7.16 Lakh from FCI as on 27.11.2019 as per Warehouse records. 2. No earnings from Pest control services. 3. Enhancement of occupancy and earnings be taken care off. 4. CCTV Cameras may be get repaired through R O/AMC 5. 5000 MT space un-utilized due to damaged floor & roof, may be get utilized for fertilizer stock and get repaired immediately for utilization of Warehouse at 100%. |

| | | | |
|--|--|--|--|
| • Observations, findings and Recommendation by Internal Auditor | | | |
| | | | |
| • Suggestion for Improvements | | | |
| Efforts may be made for realization of outstanding storage, Weighing charges & arrear bills from FCI & DC&S. | | | |
| 2) | Efforts may be made to obtain PCS business. | | |
| 3) | CCTV surveillance system may be get repaired immediately | | |
| 5) | Documents/registers/reports to be maintained properly. | | |
| 6) | Proper bill raising & realization register may be maintained for storage, H&T, PCS etc. | | |
| 7) | Test weights obtained from Import & Export warehouse, Kolkata as per R O Kolkata letter No.T-510(I)/ELWB/Malda/2018/2791 Dt. 27.08.2018 may be get stamped with the consultation of R O. | | |
| 8) | Submission of Compliance report of this IAR within 15 days from the receipt of the IAR-2019-20 | | |
| | | | |

Back

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Go to Settings to activate Windows.

14. Report Tracking: All information about report tracking shown here.



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Report Tracking

☒ Search By Report ID

☐ Search By Report Subject

Search Report by Id or subject

Report ID :

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Report Tracking

☒ Search By Report ID

☐ Search By Report Subject

Report ID :

Report Movement Details

| Sr No. | Report Number | Audit From Date | Audit To Date | Forward By | Recieved By | Forward Date | Recieved Date | Remarks | Description |
|-------------------------|---------------|-----------------|---------------|------------|-------------|--------------|---------------|---------|-------------|
| No data found for Users | | | | | | | | | |

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Back

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15. Audit Report Details: All information about Audit Report Details shown here.



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To Date :

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Audit Report Details

From Date :

To Date :

Report Current Status Details

| Sr No. | Report Number | Division/Regional/Ware Houses | Audit Period | Issue Date | Major Para | Minor Para | Total Para | Major Replied | Minor Replied | Total Balanced Major Para | Total Balanced Minor Para | Total Balanced Para |
|-------------------------|---------------|-------------------------------|--------------|------------|------------|------------|------------|---------------|---------------|---------------------------|---------------------------|---------------------|
| No data found for Users | | | | | | | | | | | | |


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16. Level Wise Report Details: All information about Level Wise Report shown here.



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Level Wise Report Details

Search Report by Id or subject

Report Number:*


Select

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| Sr No. | Para Subject | Para Description | Approved Reply |
|--------|---------------------------------------|--|---|
| 1 | REVIEW OF OUTSTANDING STORAGE CHARGES | <p>During verification of storage charges bill register/outstanding storage charges statement submitted by the Warehouse Manager CW, Malda an amount of Rs.141.17 Lakh from 2016 To October 2019 towards storage charges , O&A, Weighment Charges, Arrear bills outstanding with DCF&S. Rs.7.16 Lakhs for the period May 19 To August 19 are outstanding with FCI. The FCI outstanding is due to settlement of bills on occupancy basis instead of on Reservation as the reserved space not storage worthy. Therefore storage charges outstanding with DCF&S may be get reconciled with RO books of Accounts and efforts may be made to get storage charges immediately. In case of FCI factual position may be appraised to RO for realization of deducted amount, otherwise for writeoff before closure of FY 2019-2020. Storage charges on FCI has been revised w.e.f 01.04.2017 from Rs 4.67 To Rs.5.21. i.e 0.21paise per bag per month communicated vide C O Mail Dt.20.11.2019. Therefore arrear bills may be raised immediately and realized nil deduction made by FCI</p> | <p>1. As per standing instructions the performance of the contractor / service agency has to be mentioned while pro extension of contract period / bills. The performance of service providing agency is required to be satisf while reviewing the notings / files for the same it was observed that several complaints were received from va regarding not providing required number of ESMs as per terms of agreement. Also said agency is failed to make the deployed guards in time as well as to provide uniform and other equipment to the guards. It means it is ck agency i.e. M/s Jeevan Jot Security Services was failed to provide services as per terms of agreement even thx any penalty was imposed nor matter was reported to the DGR who has sponsored the name of said ag</p> |

17. Para Wise Report: All information about Para Wise Report shown here.



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Search Report by Para WisePara Wise Report Details

Report Number:*

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Para Details

CopyExcelpdfColumn visibilityShow 10 entriesSearch:

| Sr No. | Para Subject | Para Description |
|--------|---------------------------------------|--|
| 1 | REVIEW OF OUTSTANDING STORAGE CHARGES | During verification of storage charges bill register/outstanding storage charges statement submitted by the Warehouse Manager CW, Malda an amount of Rs.141.17 Lakh from 2016 To October 2019 towards storage charges , O&A, Weighment Charges, Arrear bills outstanding with DCF&S. Rs.7.16 Lakhs for the period May 19 To August 19 are outstanding with FCI. The FCI outstanding is due to settlement of bills on occupancy basis instead of on Reservation as the reserved space not storage worthy. Therefore storage charges outstanding with DCF&S may be get reconciled with RO books of Accounts and efforts may be made to get storage charges immediately. In case of FCI factual position may be appraised to RO for realization of deducted amount, otherwise for writeoff before closure of FY 2019-2020. Storage charges on FCI has been revised w.e.f 01.04.2017 from Rs.4.67 To Rs.5.21 . i.e 0.21paise per bag per month communicated vide C O Mail Dt.20.11.2019. Therefore arrear bills may be raised immediately and realized nil deduction made by FCI |