



NO: CWC/RO-AHD/Estt./Manpower-Consultant/22-23

Date: 14.07.2022

NOTICE

Applications are invited from retired/superannuated officials of Central Warehousing Corporation, to work as consultant **on contractual basis** in Central Warehousing Corporation, a Schedule-A, Miniratna Category I PSU under the aegis of Ministry of Consumer Affairs, Food and Public Distribution, on a consolidated monthly remuneration. Details of vacancies are as below:

Vacancy	Job Requirement	Required Level & Consolidated monthly remuneration	Mode of selection
01 Consultant For Establishment related matters at RO, Ahmedabad.	1. Experience in handling administrative/Establishment works. 2. Communication & liaisoning with Corporate office. 3. Knowledge and application of CCS rules. 4. Knowledge of Warehousing Corporation Act 1962.	Retired Group A Officials Monthly remuneration Rs. 50,000/- OR Retired Group B Officials Monthly remuneration Rs. 40,000/-	Interview/ Personal Interaction

The consultant shall be engaged initially for one (01) year and the contract may be extended at the discretion of the Corporation as per requirement, if the services of the consultant are found useful and satisfactory. The extension will be as per requirement and up-to the age of 65 years. The consultant would be entitled for TA/DA and lodging charges equivalent to the working CWC officials of equivalent grade while on tour, restricted to entitlement of the officer of CWC of E8 grade. The detailed terms/conditions of engagement of consultant are enclosed as **Annexure-I**.

How to Apply

i) Interested and eligible superannuated officials of Central Warehousing Corporation shall have to apply Online through the link: <https://cwceportal.com/Careers>. The link for online application shall remain active from **14.07.2022 to 30.07.2022**.

ii) Candidates shall upload the scanned copies of following while filling the application from online:-

- SSC/ AIN certificate as proof of Date of Birth (Mandatory Document).
- Copies of Education Qualification Certificate (starting from Senior Secondary Examination).
- Copies of Experience/ Service Certificate from the respective employer for last 10 years.
- Superannuation/Relieving Certificate from the Employer (Mandatory Document).
- Last drawn pay certificate (Mandatory document).

iii) **Undertaking for Vigilance Clearance:** The applicants shall mandatorily upload the duly signed copy of proforma while applying online for the post, the format of proforma is enclosed as **Annexure-II**.

All correspondence with the candidates shall be done through e-mail/ announcement on the website only. Information regarding Personal interview call letters shall be provided through e-mail/ to be downloaded from website. For this purpose, candidates are advised to visit our website www.cewacor.nic.in regularly for further instructions. CWC shall not be responsible for any loss of e-mail sent, due to invalid/ wrong e-mail ID provided by the candidate or due to other reasons.

Note: Those candidates, who fulfill the eligibility criteria, will only be considered for Personal Interview.

Encl.: As above

**(J. Navukkarasu)
Regional Manager**

Copy to:

- All RMs, CWC, ROs - for displaying on notice board for wide publicity.
- SAM (MIS), CWC, CO, New Delhi for arranging to upload on CWC website.

Annexure-I

TERMS & CONDITIONS FOR ENGAGING RETIRED EMPLOYEES/ OUTSIDE EXPERTS AS CONSULTANT/ADVISOR ON CONTRACTUAL BASIS

1. The Consultant/Advisor will be engaged initially for one (01) year and the tenure could be extended on yearly basis as per the need of the concerned Department till attaining the age of 65 years.
2. There should be no vigilance case pending against the applicant at the time of retirement in case of ex-employee of CWC. For outside experts, a self-declaration to this effect would be required. The Corporation may verify details from last organization of the consultant/advisor and in case it is found to be not true, his/her services will be terminated without assigning any reason.
3. The Consultant/Advisor shall have to sign a Non-Disclosure and Confidentiality Agreement with the Corporation on appropriate value of Stamp Paper which is in consonance with prevalent guidelines of the corporation.
4. The Consultant/Advisor would be required to work on all working days from 9.30 AM to 6.00 PM at Corporate Office and 10.00 AM to 5.00 AM at Regional Offices and at Warehouses as per timings notified by RM/CO.
5. Consultant would be paid TA/DA and lodging charges as per eligibility of last post held at the time of retirement and in the case from other PSU/Govt., of the equivalent post in CWC, while on official tour, subject to maximum of E-8 level.
6. The Consultant/Advisor would not communicate any of the information to any outside agency related to the matter, whatsoever, comes to his knowledge during the period of their consultancy.
7. The Consultant/Advisor would not sign any document/affidavit etc. given to outside agencies on behalf of the Corporation.
8. The Consultant/Advisor will get no other benefit whatsoever except the consolidated remuneration being offered to him/her.
9. The TDS would be deducted as per applicable rules/laws on the consultancy charges.
10. The Consultant/Advisor would maintain absolute integrity/devotion and discipline during the period of their consultancy with the corporation.
11. The deduction of amount from monthly remuneration will be made on pro-rata basis if the consultant/advisor remains absent from place of deployment except two holidays per month allowed to them at the discretion of the Controlling Officer.
12. The Consultant/Advisor shall have to attend at the work place/on holidays/late hours as may be required by Controlling officer for which no extra remuneration will be paid.
13. The period of consultancy can be terminated anytime by the Corporation without any notice and assigning any reasons thereof.
14. The Consultant/Advisor working with CWC will not be permitted to take up any assignment with other organization/Company (Govt. or private) during the currency of their consultancy in CWC.
15. The Consultant/Advisor engaged by the Corporation will have no employee/employer relationship with CWC. Hence, they will not be eligible/entitled for any such benefits available to the employees of CWC.

Undertaking for Vigilance Clearance

I Mr./Ms./Mrs. _____ hereby declare that there was neither any disciplinary/criminal proceedings/charge sheet pending against me nor any punishment was awarded to me by the Organization/s where I was serving for last 10 years before my superannuation.

Dated:

(Signature of Candidate)